

Shenley Lodge Pre-school Incorporated

The Meeting Place, Faraday Drive, Shenley Lodge, Milton Keynes, MK5 7DE

Telephone: 01908 559199

Email: shenleylodgepreschool@hotmail.com

Website: www.shenleylodgepreschool.org.uk



Topic for this half term: People who help us

Week 1	18 th April	Aa	Teachers
Week 2	24 th April	Bb	Police
Week 3	1 st May	Cc	Doctors
Week 4	8 th May	Dd	Firefighters
Week 5	15 th May	Ee	Shopkeepers
Week 6	22 nd May	Ff	Builders



Children are invited to bring in an object connected to the letter and topic of the week. If you have any items related to our topic we would be grateful for any donations or loans. If you, or someone you know, would like to stay and help, please talk to Ruth.

Our constitution

Shenley Lodge Pre-school Incorporated is a Charitable Incorporated Organisation (CIO). We follow the Pre-school Learning Alliance Model CIO Constitution.

Fees

Please can fees be paid during the first fortnight of each month.

Cheques

Please make cheques payable to Shenley Lodge Pre-school Incorporated.

Bank Transfer

Shenley Lodge Pre-school Incorporated
Account no: 65405439
Sort code: 60-14-55

Summer Term Dates

Tuesday 18th April 2017 – Friday 26th May 2017
Tuesday 6th June 2017 – Friday 21st July 2017 at 1.00pm

Come along to our next meeting

Parents and carers are always very welcome to join us at our committee meetings. The next meetings are on 18th April at 7:30 p.m, at Shenley Lodge Meeting Place.

Special events during the summer term



Don't forget parents evening!

Little Urchins will be taking graduation photographs for us on 25th May.

It is Parents' Evening for our leavers on Tuesday 13th June at 7:00 p.m.

It is our annual Pre-school Fun Day on Saturday 17th June. All donations will be gratefully received.

We have our Pre-school Trip to Gullivers Land on 19th July.

Summer Fun Day!



Home-link books

When you drop your child off, please put your child's home-link book into their group's coloured tray for their keyworker to write comments and updates.

Toys from home

We ask that children do not bring toys from home as they may get broken or lost. If an item or toy is connected with the letter of the week, please hand it to a member of staff.

Sickness

For incidents of sickness and diarrhoea, children are not to return to pre-school until 48 hours have passed after the last incident of either problem.

We play outside, whatever the weather!

As the weather gets warmer, please ensure your child brings a named sun hat to pre-school. Please can we ask you apply sun cream to your child (if necessary) before bringing them to pre-school. If it is wet, please provide a pair of named wellington boots in addition to ordinary shoes for indoor play.

Named clothing

Please always name all of your child's clothing.

Nappies

Please provide nappies and place them in named pockets on the girls' toilet door. Please avoid pull-ups unless they have velcro sides, or unless the child is taking themselves to the toilet. During potty training it is easier to have elasticated waists and not belts on trousers. If your child is in nappies and is sore, please provide cream (named) for us to use. Thank you.

General information for parents and carers

Information is kept at the back of the room. Help yourself to leaflets. The purple folder contains policies and procedures. There is also a suggestion box, staff profiles & appreciation letters outside the office on the table.

Shenley Lodge Meeting Place is for hire

To book the hall please contact Steve on 07505 900686.

Lunches

Please ensure that lunch boxes contain no eggs or nuts or related food, including peanut butter or chocolate hazelnut spread.

Snacks cost 40p per session

We supply a selection fruits, vegetables & carbohydrates to eat, and milk or water to drink.

Receive our newsletters by email

If you're reading this on our notice board (instead of by email), tell us your email address and we'll add you to our distribution list.

Drop off & pick up times

Please be punctual when dropping off and picking up children.

If possible, please avoid phoning pre-school during the busy drop-off and pick-up times.

**Early Birds**

We are starting to offer an early drop off session between 8am and 8.50am charged at £4 for any part of that hour.

Early drop-off session

8:00 a.m. – 8:50 a.m.

Morning session

9:00 a.m. – 12:00 p.m.

Lunch club

12:00 p.m.. – 1:00 p.m.

Afternoon session

1:00 p.m.. – 4:00 p.m.

**Please be considerate when parking outside**

Some parents and carers need access with double pushchairs.

